

The closer's primary responsibility is to shut down and clean all equipment, dishes and utensils restock the line from the walk-in cooler and restock the walk-in cooler from the walk-in freezer.

PASTA & BROILER STATION CLOSING CHECKLIST
CHEF COUNTER
FILL AND CHANGE PANS AS NEEDED
CLEAN ENTIRE SURFACE
CLEAN TROUGH LIDS
CLEAN AND ORGANIZE HOT FOOD WINDOW AND STANDS
CLEAN TICKET MINDER AND PRINTER
CLEAN COLD FOOD TROUGH AND DRIP PANS
CLEAN PLATE SHELF
ORGANIZE AND REMOVE CLUTTER
REMOVE PLATES AND WIPE DOWN SHELF
CLEAN DRAWERS
CLEAN FRONTS AND HANDLES
CLEAN DOOR GASKETS
REMOVE AND WASH DIVIDERS
CLEAN DRAWER INTERIOR
CLEAN FLOOR OF BOX
SIFT OR CHANGE BREAD CRUMBS
ICE ALL SEAFOOD AND CHICKEN
LID ALL UNCOVERED FOOD
DRAIN AND CLEAN STEAMWELLS
CLEAN AND ORGANIZE LOWER SHELF
RESTOCK TOGO CONTAINERS
MICROWAVES
CLEAN ENTIRE SURFACE
CLEAN ENTIRE INTERIOR
BROILER
WIRE BRUSH BROILER GRATES
CLEAN AND MAKE READY DRIP PANS
REMOVE OLD FOIL

CLEAN DRIP PANS
REPLACE FOIL
CLEAN BROILER SURFACE
RANGES
CLEAN STOVE TOPS
REMOVE HEAVILY SOILED SPOTS WITH SOAP AND STEEL SPONGE
RUN BURNER TOPS THROUGH DISH MACHINE
CLEAN FLAT TOPS WITH SOAP AND STEEL SPONGE, DRY WITH TOWEL THEN OIL SURFACE
REMOVE FOIL FROM DRIP PANS, CLEAN, DRY AND REPLACE FOIL
CLEAN REAR SPLASH GAURDS, SHELF, DOORS AND HANDLES
CHECK OVENS
CLEAN DOOR AND INTERIOR OF OVEN
ASSIST OTHERS WITH THEIR DUTIES, TEAMWORK!
SALAD & FRY STATION CLOSING DUTIES
FRYERS
FILTER OR DRAIN NIGHTLY
SCRUB AND/OR BOIL OUT WELLS NIGHTLY
CLEAN SURFACES
CLEAN SIDES
CLEAN DOORS AND HANDLES
REMOVE AND CLEAN BASKET HOLDERS
CLEAN FRY BASKETS
READY FRYERS FOR MORNING SHIFT
DUMP DISCARDED OIL
CLEAN FILTER PUMP PAN IF APPLICABLE
REPLACE FILTER PAPER
ADD FILTER POWDER TO FILTER PAPER
REFILL WITH OIL
SALAD PREP TABLE
FILL AND CHANGE PANS AS NEEDED
CLEAN ENTIRE SURFACE

CLEAN TOUGH LIDS
CLEAN AND ORGANIZE COLD FOOD WINDOW AND SHELVES
CLEAN SIDES OF PREP BOX
CLEAN TICKET MINDERS AND PRINTER
CLEAN COLD FOOD TROUGH INTERIOR
CLEAN DRAWERS
CLEAN DRAWER FRONTS AND HANDLES
REMOVE AND WASH DIVIDERS
CLEAN DOOR GASKETS
CLEAN DOOR INTERIOR AREA
CLEAN FLOOR OF COOLER
LID ALL UNCOVERED FOOD
ICE CHICKEN WINGS
STACK FOOD PANS ON BUSCART, PUT IN WALK-IN
APPETIZER FREEZER
FILL AND CHANGE PANS AS NEEDED
RESTOCK SALAD PLATES FOR AM SHIFT
CLEAN DOORS , HANDLES AND DOOR GASKETS
CLEAN INTERIOR
CLEAN SIDE WALLS
CLEAN SHELVES
CLEAN FLOOR OF FREEZER
HOT FOOD WELL
CHANGE PANS
CLEAN ENTIRE SURFACE
DUMP WATER AND CLEAN BASIN
CHEESEMELTER (IF APPLICABLE)
CLEAN SURFACES
CLEAN SHELF
CLEAN INTERIOR WALLS AND FLOOR
RESTOCK TOGO CONTAINERS
ASSIST OTHERS WITH THEIR DUTIES. TEAMWORK!

PIZZA STATION CLOSING DUTIES
ROLL-OUT REACH-IN
CLEAN DOOR AND SEALS
CLEAN INTERIOR
SIDE WALLS
SHELVES
FLOOR
ROTATE AND RESTOCK
LID ALL UNCOVERED FOOD
DOUGH SHEETING & PIZZA LANDING TABLES
CLEAN SHEETER EXTERIOR SURFACES AND HOPPER
CLEAN TABLE TOPS INCL SINK AND SANITIZE
CLEAN LOWER SHELVES AND ORGANIZE PANS
PIZZA PREP TABLE
FILL AND CHANGE PANS AS NEEDED
CLEAN ENTIRE SURFACE
CLEAN TROUGH LIDS
CLEAN HOT WINDOW ALL SURFACES
CLEAN TICKET MINDER AND PRINTER
CLEAN TOP SHELF (MOVE PLATES)
CLEAN COLD FOOD TROUGH AND DRIP PAN
CLEAN FLOOR OF COOLER
LID ALL UNCOVERED PANS
PIZZA OVEN
CLEAN ENTIRE SURFACE
REMOVE AND CLEAN DRIP PANS
CLEAN DRIP PAN BRACKETS AND SUPPORTS
ASSIST OTHERS WITH THEIR DUTIES. TEAMWORK!
DISH STATION CLOSING DUTIES
RUN ALL SILVERWARE AND GLASSES
BREAKDOWN AND CLEAN POT SINK
DO ALL POTS AND PANS

DO NOT LEAVE ANYTHING FOR THE NEXT DAY!!
CLEAN WALLS AND SHELVES WITH SOAP AND GREEN PAD
CLEAN FAUCET AND KNOBS
CLEAN SINKS, DRAINS, FRONT, SIDES AND LEGS
GLASS RACK HOLDER
CLEAN ALL SURFACES WITH SOAPY WATER AND STEEL SPONGE
SOILED TABLE
SCRUB TABLE TOP WITH WARM SOAPY WATER AND STEEL SPONGE
SCRUB WALLS
SPRAY ALL DEBRIS DOWN DISPOSAL
CHECK DISPOSAL FOR STRAWS, BUTTER CUPS, ETC
RUN DISPOSAL UNTIL EMPTY
DISH MACHINE
SCRUB ALL SURFACES
SCRUB CONDENSATE HOOD
CLEAN TOP OF MACHINE ALSO
CLEAN INTERIOR
DRAIN AND TURN OFF HEATER
REMOVE AND CLEAN FILTERS AND PANS
SPRAY OUT INTERIOR
REPLACE FILTERS
SCRUB CLEAN TABLE, WALLS AND SHELVES
CLEAN AND ORGANIZE LOWER SHELF
SPRAY OFF ALL PLUMBING AND WALLS UNDER TABLE
ASSIST OTHERS WITH THEIR DUTIES. TEAMWORK!